

**Associate Dean for Research and Graduate Education  
University of South Carolina School of Medicine**

The University of South Carolina School of Medicine invites applications for the position of Associate Dean for Research and Graduate Education.

**Outline of the Position**

The Associate Dean for Research and Graduate Education is a senior-level faculty position reporting directly to the Dean. The candidate who fills this faculty position will provide vision and leadership around the School's research mission as it builds its extramural funding base and expands its reputation for scholarly excellence. Internally, the position works closely with the Dean, Dean's staff, departmental chairpersons and administrators, and the central administration of the University. Externally, the position works closely with the leadership of the School of Medicine's affiliated hospitals and agencies, and with the various funding, regulatory, and accrediting bodies of the School of Medicine. Additionally, the position will oversee and coordinate the graduate programs in the School of Medicine.

A successful candidate must qualify for a faculty appointment at the rank of Professor.

**Job Responsibilities**

- Implement policies and develop resources that promote and enhance the research enterprise at the School;
- Serve as a resource for School faculty seeking to develop strategic research initiatives and respond to emerging opportunities;
- Lead school-wide efforts around research-related faculty development and mentoring programs;
- Cultivate research partnerships with other University units and with academic and nonacademic research entities outside the University;
- Build relationships with local, national, and international foundations and facilitate communication and interaction with federal funders;
- Support effective interaction between the Departments, the School, and the University around grant and contract submission and management;
- Act as a liaison to the Vice President for Research and represent the School in University-wide activities related to the research mission;
- Fulfill responsibilities of a faculty member in one of the School's academic Departments as negotiated with the Dean and Department Chair;
- Promote international research collaborations;
- Oversee and coordinate graduate programs in the School of Medicine.

**Outline of Desired Qualifications**

- M.D./Ph.D. or M.D./D.O. with a record of federally funded research, or Ph.D. with significant clinical trials research;
- National recognition as a scholar;
- Proven success as an extramurally funded researcher;
- Extensive experience with federal funding agencies and regulatory compliance;
- Management experience in an academic environment;
- Commitment to promoting a culture that nurtures diverse forms of inquiry and scholarship;

- Demonstrated evidence of strong interpersonal and communications skills;
- Experience planning, implementing, and sustaining comprehensive research centers or programs is highly desirable;
- Strong commitment towards cultural diversity and equal opportunity.

### **Applications**

Applications will be accepted until the position is filled.

Applicants should send a letter of interest and a curriculum vitae, and request three letters of reference to be sent under separate cover (Adobe Acrobat PDF format) to: Ms. Lynn Heard  
[lynn.heard@uscmed.sc.edu](mailto:lynn.heard@uscmed.sc.edu)

**The University of South Carolina is an equal opportunity employer and specifically invites and encourages applications from women and minorities.**